

2	Purchase of stationary items	Full power	Up to Rs.10,000/- at a time	Nil
3	Purchase of books, journals, periodicals and maps	Full power	Up to Rs.1,00,000/- at a time	Nil
4	Expenditure on guest lecture, seminar, symposium, FDP, workshop and other academic related activities	Full power	Up to Rs.50,000/- at a time	Up to Rs.10,000/- at a time
5	Expenditure on repair and maintenance of equipments	Full power	Up to Rs.10,000/- at a time	Nil

ITEM NO. 39.21. APPROVAL OF E-GOVERNANCE ACTIVITIES:

The report generated by ERP software was verified and reviewed.

ITEM NO. 39.22. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING

Finance committee proceedings, Statement of Income for the last year (2016-2017), Budget and utilization for the FY 2016-2017 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.

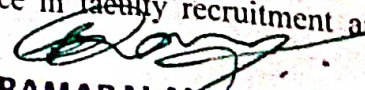
ITEM NO. 39.23. APPROVAL OF IQAC REPORTS

IQAC committee recommendations and meetings' minutes, and AQAR report for the last year (2016-2017) are discussed in this meeting and they are approved.

ITEM NO. 39.24. APPROVAL OF STAFF RECRUITED AND RELIEVED

The interview process for the recruitment of staff was presented and discussed. Promotion policy of the college as per AICTE recommendations was also discussed. Details of Teaching and non-teaching staff recruited and relieved in the last academic year are discussed.

It is resolved to follow the existing practice in faculty recruitment and promotion policy.


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

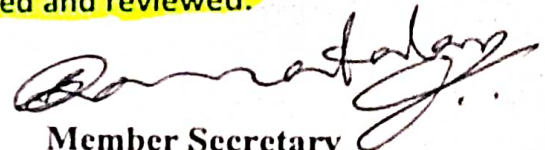
ITEM NO. 39.25. APPROVAL OF RESEARCH PROMOTION ACTIVITIES


Research Promotion Policy of the college discussed. Reports on major research activities like R&D proposals sent. R&D grants received. Seed money activities. Journal paper publications, patents filed, patents published, patents granted. Research oriented training programmes are displayed and discussed.

It is resolved to approve the steps taken by the college to organize, conduct and encourage faculty members to actively participate in R&D activities.

ITEM NO. 39.26. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR:

1. It is proposed to purchase two buses for our institution.
2. Concentrate more on placements with the support of Alumni.
3. Constitution of finance committee
4. Constitution of a committee for conducting examinations.
5. Planned to apply research centre for Civil Engineering from Anna University, Chennai.
6. The report generated by ERP software was verified and reviewed.


Member Secretary
(Governing Body)


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

ITEM NO. 40.16 TO REVIEW AND APPROVE STRATEGIC PLAN IMPLEMENTATION ACTIVITIES

Strategic planning & Implementation committee submitted a report on implementation of strategic plan for AY 2017-2018. An elaborate discussion made on the report. Following are the outcomes of the strategic plan implementation:

1. NIRF score attained by our institution within the Rank-band of 151-200.
2. ISO Audit Completed and Certified as ISO 9001-2015 institution.
3. One Civil Department faculty member and Two Mechanical Department faculty members completed their Ph.D.

The scheduled activities as per the strategic are to be executed. Strategic planning & Implementation committee has to monitor the process.

ITEM NO. 40.17. TARGET FOR THE ACADEMIC YEAR 2017-2018 (FOR INFORMATION)

1. To encourage the faculty members to take part in the International and National Conferences, Workshops and Seminars.
2. To encourage the faculty members to publish papers in the reputed National and International Journals.
3. To encourage the Students and the faculty members to obtain assistance from Government bodies such as UGC, AICTE and other funding agencies for major and minor projects.
4. To motivate the Students to take part in the sports, fine arts and all other extra-curricular activities such as NSS, YRC, RRC and Yoga.
5. To increase the overall results of the college to each Semester.
6. To improve the department-wise results to each Semester.
7. To increase the subject-wise results.
8. To concentrate more on the co-curricular activities such as conducting two Seminar programs per Semester and arranging one industrial visit per Semester.
9. To encourage the faculty members to go for research oriented higher studies every year.

ITEM NO. 40.18. APPROVAL OF E-GOVERNANCE ACTIVITIES:

The report generated by ERP software was verified and reviewed.

ITEM NO. 40.19. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING

Finance committee proceedings, Statement of Income for the last year (2017-2018), Budget and utilization for the FY 2017-2018 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

ITEM NO. 42.10. APPLY FOR NEW COURSE

The secretary of this institution Dr. S. Paramesvaran and the member secretary / principal of this institution Dr. S. Ramabalan jointly conveyed to the members that, had a plan to apply for a new course called B.Tech – Computer Science and Business Systems which will be introduced from the academic year 2020 – 2021 onwards.

The UGC nominee Dr. J. P. Singh Joorel and academic member Dr. K. Raghukandan appreciated the institution for introducing a new course which is industry sponsored and job oriented. They have asked the member secretary to prepare curriculum and syllabus for first year to get approval from AICTE.

ITEM NO. 42.11 TO REVIEW AND APPROVE CHANGES IN HR POLICIES AND ACADEMIC PROCEDURES

Based on feedback from the stakeholders, few changes have been introduced in our HR policy, duties and responsibilities and academic procedure. The major change is related to conduction of internal marks exams. The point is discussed in this meeting. After the discussion, they are approved in this meeting. The changes are incorporated in the 2019 handbook on "Human Resource policy, duties and responsibilities and academic procedure".

ITEM NO. 42.12. APPROVAL OF E-GOVERNANCE ACTIVITIES:

The report generated by ERP software was verified and reviewed.

ITEM NO. 42.13. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING

Finance committee proceedings, Statement of Income for the last year (2018-2019), Budget and utilization for the FY 2018-2019 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.


ITEM NO. 42.14. APPROVAL OF IQAC REPORTS

IQAC committee recommendations and meetings' minutes, and AQAR report for the last year (2018-2019) are discussed in this meeting and they are approved.

ITEM NO. 42.15. APPROVAL OF STAFF RECRUITED AND RELIEVED

The interview process for the recruitment of staff was presented and discussed. Promotion policy of the college as per AICTE recommendations was also discussed. Details of Teaching and non-teaching staff recruited and relieved in the last academic year are discussed.

It is resolved to follow the existing practice in faculty recruitment and promotion policy.


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

ITEM NO. 43.8. ANY OTHER ITEM WITH THE PERMISSION OF THECHAIR:

1. Proposed to conduct silver jubilee function since institution marching to 25th year
2. Planned to organize HR summit and more placement related activities.
3. The report generated by ERP software was verified and reviewed.

All the above points are approved in the meeting.



**Member Secretary
(Governing Body)**



**Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.**

ITEM NO. 44.17. APPROVAL OF E-GOVERNANCE ACTIVITIES:
The report generated by ERP software was verified and reviewed.

ITEM NO. 44.18. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING
Finance committee proceedings, Statement of Income for the last year (2019-2020), Budget and utilization for the FY 2019-2020 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.

ITEM NO. 44.19. APPROVAL OF IQAC REPORTS
IQAC committee recommendations and meetings' minutes, and AQAR report for the last year (2019-2020) are discussed in this meeting and they are approved.

ITEM NO. 44.20. APPROVAL OF STAFF RECRUITED AND RELIEVED
The interview process for the recruitment of staff was presented and discussed. Promotion policy of the college as per AICTE recommendations was also discussed. Details of Teaching and non-teaching staff recruited and relieved in the last academic year are discussed.
It is resolved to follow the existing practice in faculty recruitment and promotion policy.

ITEM NO. 44.21. APPROVAL OF RESEARCH PROMOTION ACTIVITIES
Research Promotion Policy of the college discussed. Reports on major research activities like R&D proposals sent, R&D grants received, Seed money activities, Journal paper publications, patents filed, patents published, patents granted, Research oriented training programmes are displayed and discussed.
It is resolved to approve the steps taken by the college to organize, conduct and encourage faculty members to actively participate in R&D activities.

ITEM NO. 44.22. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN:
As per the Tamil Nadu government and Anna University guidelines, COVID 19 related procedures have to be followed.
The report generated by ERP software was verified and reviewed.

DISCUSSIONS AND SUGGESTIONS MADE BY MEMBERS:

❖ Prof. A. Rajadurai suggested the following points:

1. Staff retention has to be maintained
2. R&D activities have to be concentrated

❖ Prof. J.P. Singh Jooral discussed the following points:

1. Covid 19 related standard procedure has to be followed
2. Publication in Scopus indexed journals is to be improved

❖ Prof. K. Raghukandan discussed the following points:

1. Encourage lady faculties to apply for funding in the agencies like AICTE, DST, DRDO etc.
2. Conduct more programmes through online mode.
3. Online class conduction software – Greatlearning can be purchased. Required amount need to be sanctioned.

❖ Mr.P.Sundaravelu discussed the following points:

1. Placement training has to be given in online



Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

**STRATEGIC EVALUATION AND MONITORING:
PLANS FOR THE NEAR FUTURE:**

- Establishment of Project labs in all depts
- To obtain Research Centers for IT and Civil departments
- NBA Accreditation for all eligible UG programmes (B.E. Civil, Mech, EEE, ECE, CSE & B.Tech. IT) (Valid up to 30.06.2022)
- NAAC Accreditation (Valid up to 31.12.2022)
- Autonomous Status extension (Valid up to AY2022-2023)
- To start a new UG programme – B.Tech. Artificial Intelligence & Data Science

ITEM NO. 45.12. APPROVAL OF E-GOVERNANCE ACTIVITIES:

- The report generated by ERP software was verified and reviewed.

ITEM NO. 45.13. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING

- Finance committee proceedings, Statement of Income for the last year (2020-2021), Budget and utilization for the FY 2020-2021 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.

ITEM NO. 45.14. APPROVAL OF IQAC REPORTS

- IQAC committee recommendations and meetings' minutes, and AQAR report for the last year (2020-2021) are discussed in this meeting and they are approved.

ITEM NO. 45.15. APPROVAL OF STAFF RECRUITED AND RELIEVED

- The interview process for the recruitment of staff was presented and discussed. Promotion policy of the college as per AICTE recommendations was also discussed. Details of Teaching and non-teaching staff recruited and relieved in the last academic year are discussed.
- It is resolved to follow the existing practice in faculty recruitment and promotion policy.

ITEM NO. 45.16. APPROVAL OF RESEARCH PROMOTION ACTIVITIES

- Research Promotion Policy of the college discussed. Reports on major research activities like R&D proposals sent, R&D grants received, Seed money activities, Journal paper publications, patents filed, patents published, patents granted, Research oriented training programmes are displayed and discussed.
- It is resolved to approve the steps taken by the college to organize, conduct and encourage faculty members to actively participate in R&D activities.


ITEM NO. 45.17. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN:

NIL

DISCUSSIONS AND SUGGESTIONS MADE BY MEMBERS:

❖ Prof. A. Rajadurai suggested the following corrections in the ppt presentation:

1. Show the building construction in (Sq.m.)
2. Show picture of new lab, new building and FM station room
3. How many students benefitted by scholarships, if possible show the amount of scholarship given?


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

Sl.No	Name of the course	No. of Books	No. of Titles	Price (Rs)	Net Price(Rs)
01	B.E. ECE				
02	B.Tech IT	02	01	1658.00	1243.50
03	B.E. Biomedical Engineering	07	04	5241.00	3930.75
		10	13	10991.00	4486.85
04	B.E.Civil Engg	02	03	1440.00	1080.00
05	B.E. EEE	02	04	2180.00	1635.00
06	MCA				
		32	57	66496.00	48678.60
	TOTAL	55	82	88006.00	61054.70

ITEM NO. 46.8. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN:

The report generated by ERP software was verified and reviewed.

DISCUSSIONS AND SUGGESTIONS MADE BY MEMBERS:

❖ **Prof. A. Rajadurai** suggested the following corrections in the ppt presentation:

1. Staff strength both teaching and non teaching is not shown
2. Work force details are to be included
How many faculties left compared to previous meeting?
New recruitment details.
3. Tabulate the papers presented in Scopus/Non Indexed / conferences
4. Show the companies visited regarding placement in slide also show the salaries offered
5. Identify the inner strength/potential of the department and create centre of excellence like Centre of excellence in AI, etc.
6. Give specializations like AI, Machine Learning, etc.

❖ **Prof. J.P. Singh Jooral** discussed the following points:

1. No. of books and titles added in library every year is to be presented
2. List of top companies visited for placement is to be presented
3. Think of teaching Big data and Data Analytics programme
4. Form a team of dedicated faculty members at college level to bring centers of academic excellence
5. Publication in Scopus indexed journals is must for ranking purpose

❖ **Prof. K. Raghukandan** discussed the following points:

1. How many papers published in Scopus and also show the Impact Factor given by Thomson Reuters?
2. What type of incentives is giving to faculty members to publish in Scopus indexed journals?
3. Form department level specialization groups (like Manufacturing etc.)
4. How many outsiders registered for Ph.D. in our college?
5. Show details regarding on-campus and off-campus placements


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

maintenance
of equipments

time

ITEM NO. 47.13. APPROVAL OF E-GOVERNANCE ACTIVITIES:

The report generated by ERP software was verified and reviewed.

ITEM NO. 47.14. APPROVAL OF FINANCE COMMITTEE MEETING PROCEEDING

Finance committee proceedings, Statement of Income for the last year (2021-2022), Budget and utilization for the FY 2021-2022 are discussed in this meeting. The proceedings of the finance committee are resolved in this meeting.

ITEM NO. 47.15. APPROVAL OF IQAC REPORTS

IQAC committee recommendations and meetings' minutes, and AQAR report for the last year (2021-2022) are discussed in this meeting and they are approved.

ITEM NO. 47.16. APPROVAL OF STAFF RECRUITED AND RELIEVED

The interview process for the recruitment of staff was presented and discussed. Promotion policy of the college as per AICTE recommendations was also discussed. Details of Teaching and non-teaching staff recruited and relieved in the last academic year are discussed.

It is resolved to follow the existing practice in faculty recruitment and promotion policy.

ITEM NO. 47.17. APPROVAL OF RESEARCH PROMOTION ACTIVITIES

Research Promotion Policy of the college discussed. Reports on major research activities like R&D proposals sent, R&D grants received, Seed money activities, Journal paper publications, patents filed, patents published, patents granted, Research oriented training programmes are displayed and discussed.

It is resolved to approve the steps taken by the college to organize, conduct and encourage faculty members to actively participate in R&D activities.

ITEM NO. 47.18. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN: NIL**DISCUSSIONS AND SUGGESTIONS MADE BY MEMBERS:**

❖ Prof. A. Rajadurai suggested the following points:

1. Plant more environment friendly trees like Bamboo trees. Create a botanical garden. Display botanical name of each tree with other details.
2. Make the college campus as green. Rain water harvesting, solar panel and recycling of wastes can be added.
3. Try to adapt few villages. Make them as model villages. Try to teach to students of those villages. Disseminate Engineering innovations in those villages. Try to solve few problems related to engineering.

❖ Prof. J.P. Singh Jooral suggested the following points:

1. No. of scholarships for the students can be increased.
2. Dual degree / Joint degree programmes can be started as per the instructions of UGC.
3. Modify the curriculum frequently.
4. Involve Alumnus in all activities of the college.



Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.

14	M.E., EE				
	Total	210			
13	MBA	41677	128	02	05
14	MCA	7188	14486	58	67
		4492	4437	12	12
	Total	11680	2255	12	12
	Grand Total	53357	6692	24	24
			21178	82	91

ITEM NO. 48.8. INCREASE IN INTAKE OF B.E. (CSE) AND B.TECH. (IT)

It is proposed to increase the admission intake of B.E. (CSE) and B.Tech. (IT) programmes as below:

B.E. (CSE) from 120 to 180

B.Tech. (IT) from 60 to 120

This point is discussed in this meeting. After the discussion, it is resolved to go for increase in intake of these programmes for AY 2023 – 2024. Further activities have to be started related to Anna University affiliation and AICTE approval.

ITEM NO. 48.9. ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIRMAN:

The report generated by ERP software was verified and reviewed.


DISCUSSIONS AND SUGGESTIONS MADE BY MEMBERS:

❖ Prof. A. Rajadurai suggested the following points:

1. Research potential of faculty members has to be identified.
2. Seed money can be given. Rs.50,000 – Rs.1 lakhs for a project. Allot one project per department per year.
3. Cash awards are to be given for encouraging R & D activities.
4. Registration fee, TA/DA can be given for the faculty members participation in Seminars / Conferences.
5. Students' club activities are to be included in the presentation.
6. Alumni activities for Silver Jubilee celebration can be conducted. Conduct mega functions for completion of every 10 years.
7. Motivate the students to go for higher studies. Conduct coaching classes for GATE, CAT, GRE and others.
8. We can exhibit the college developments year by year by displacing a photo gallery in a separate room. Award winning and memorable moments can be documented by photos and videos – starting from 1995 to till now. A museum can be set.

Prof. J.P. Singh Jooral suggested the following points:

1. Try to get A+ grade in NAAC accreditation. Also try for a higher grade in NBA accreditation.
2. Every year try for NIRF ranking.
3. Try for getting ATAL ranking.
4. E-contents for subjects can be developed and posted in a common forum.


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
EG.S. PILLAY ENGINEERING COLLEGE
NAGAPATTINAM - 611 002.