

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

(An Autonomous Institution, Affiliated to Anna University, Chennai.)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

Ph: 04365 – 252882, 7373067032

Email: iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan

Chairperson / IQAC

Dr. M. Chinnadurai

Director / IQAC

Prof. K. Nagalakshmi

Coordinator / IQAC

11-07-2022

CIRCULAR

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2022-2023 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

S.No	Name of the Member	Designation
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Dr. P. Vijayalakshmi	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Dr. S. Manikandan	Faculty Member
10	Dr. C. Mallika	Faculty Member
11	Dr. V. Sathiya	Faculty Member
12	Prof. S. Sakthi Kamalanathan	Faculty Member
13	Dr. J.Vanitha	Faculty Member
14	Prof. R.Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Local Society Representative
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. S. Janani	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC


DIRECTOR / IQAC


CHAIRPERSON / IQAC

CC to All

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Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

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Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

Date: 18.04.2022

CIRCULAR

A meeting of IQAC members will be conducted on 20-04-2022 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

Agenda:

1. Review of strategy planning of 2021-2022 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair



Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

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Minutes of the IQAC held on 20-04-2022 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on **20-04-2022** at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the IQAC Members. He mentioned that the strategic plan is critical to any institution and provides roadmap to the future activities. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward. The Director, IQAC gave an overview of the Strategic plan (2016-2026) with long term and short term perspectives. He also state that the implementation of the strategic plan is executed by the Principal with the support and involvement of all the stake holders. The IQAC periodically reviews the implementation of strategic plan in tandem with its mission and vision. The extent of compliance is being presented to the GCM every year.

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Agenda:


1. Review of strategy planning of 2021-2022 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair

ACCOMPLISHMENTS OF STRATEGIC PLAN FOR THE ACADEMIC YEAR 2021-2022

Sl.No	Thrust Areas	Sub Thrust Areas	Achievements in the Year of 2021-2022
1.	Research and Development	Journal Paper Publications	The faculties of various departments published 68 research articles in reputed SCI/SCIE/Scopus indexed journals. However, our faculty members are encouraged to publish more number of articles in different research domains. Our faculty members also motivated to encourage students to carry out research in their respective fields.
		R&D Projects	In this academic year, EGSPEC totally received Rs. 39,57,500 from two funding agencies. (i) Dr. S. Chandrasekar and Dr. S. Ponsadailakshmi received Rs. 24,50,000/- from Ministry of Science & Technology- DST, NCSTC division for improving personal hygiene and including good practice among SC/ST adolescent girl students during their menstrual cycle. (ii) Dr. M. Chinnadurai, Dr.M. Irshad Ahamed and Dr. E. Edward Anand received R&D fund Rs. 15,07,500/- from AICTE- Research promotion scheme for modelling of chalcogenide quantum dots for optoelectronic applications.
		Ph.D. Programmes	EGSPEC offered 5 Ph.D programmes including CSE, EEE, ECE, Civil and Mechanical.
2.	Improving Teaching & Learning Process	Create ICT enabled culture	82 class rooms are facilitated with ICT services to enhance the whole teaching-learning experience. It provides a perfect platform

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			for teachers to improve and adapt to better teaching practices with newer methods like collaborative learning. This in turn, contributes in better comprehension of subjects by students, by illuminating the abstract and difficult concepts to clarity by the means of interactive boards in the classroom. It also bridges the learning gaps between teacher and students, helping them realize their true potential.
		Classrooms are to be provided with Wi-Fi connections	The entire campus is Wi-Fi enabled with a high speed internet connection (50 mbps) to allow the students to access the internet no-matter wherever they are. The coverage of Wi-Fi is not only restricted to class rooms but also extends to all the areas including library, Auditorium, cafeteria, and hostels. All the websites browsed by students are regularly monitored.
		Encourage faculty members to complete FDP/NPTEL courses	Our faculty members received a total of 116 faculty development programme certificates and 18 NPTEL certificates for attending advance level courses.
		Community radio to broadcast educational programmes 24/7	E.G.S Pillay community radio is successfully started its broadcast on 14-04-2022 with the slogan ‘Nagai Radio Ithu Namma Radio’ covering 15-20 Km radius around the station.
3.	Students’ Developments	Conduction of Personality Development Classes	The training and placement cell of EGSPEC conducted various personality and skill development programmes for 914 hours. There are totally 418 students from different departments are benefited.
		Coaching Classes for GATE, IAS & other such competitive exams are conducted.	The training and placement cell of EGSPEC conducted 5 coaching classes for exams like TNPSC, IBPS, GATE, IAS, and other competitive exams.
		Entrepreneurship Training programs are conducted.	Our EDC cell launched one student startup P. Anantharaman

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			Second ECE Registered MSME A1 Smart Services
5	Continuous Improvement	Conduct of Annual Academic and Administrative Audits every year by all the departments	The internal audit conducted 21.01.2022 to 27.01.2022 for all departments. Department files were analyzed based on the quality policy and the quality objectives. Faculty members are instructed to publish their papers in well reputed journal. They are advised to send research proposal to the funding agency. All the department need to improve the results and placement. NC were observed and insisted to do root cause analysis.
		External Experts are invited to analyze the reports of Continuous Improvement, suggestions are obtained to improve further	ISO 9001: 2015 surveillance audit was completed on 29-04-2022 to 30-04-2022.
6	Good Governance	Regular IQAC Meetings to be conducted	Regular meetings are conducted by IQAC with internal coordinators. There are 3 meetings are conducted in this academic year.
		Regular meetings with staff members / HoDs / Deans / Directors	Regular HoD meeting with staff members are conducted in each department. There are totally 105 meetings are organized in various departments.
		Monthly targets and Incentive for all staff members based upon monthly work completion reports	Almost all the staff members are benefited by our incentive scheme based upon monthly work completion reports given by the head of the department.
7	Developing Sustainable, Green	Necessary Infrastructure	For Infrastructure development. EGSPEC allotted Rs. 3,39,65,000

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	and Clean Campus	Development	including infrastructure for various department, library, sports, training and placement, and research activities. Rs. 3, 27,32,772 is utilized for the same.
		Enabling a Sustainable and Green Campus	There are more than 20 sapling programmes are organized by the NSS unit and more than 1000 saplings were planted in and around the campus.
8	Improving Industry Institute Interaction	Selecting Project topics based on societal and Industrial needs	Students are always encouraged to select and implement projects based on societal and Industrial needs. Around 125 projects are implemented by students to meet the societal and Industrial demands.
		To sign up more MOUs with various industries for students' internship and placements	519 students were placed in various companies through campus drive in the year 2020-2021 Up to January 2022 , 114 students were placed through campus drive in the year 2021-2022
		Enabling Entrepreneurship Development Cell's association with all departments	EDC is constituted in every department with one staff coordinator and student representatives to create entrepreneurial culture in EGSPEC and to foster techno entrepreneurship for generation of wealth and employment.
9	Enhancing Alumni Network	Implementing a separate Alumni Interaction Cell	Alumni interaction cell is constituted by every department and headed by Dr. V. Sivaramakrishnan, ASP/MECH.
		Conduct regular Alumni meetings at department level	We organized one alumni meeting in this academic year.
		Obtain suggestions from Alumni in updating the curriculum in BoS Meetings	In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies are conducted regularly. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders including alumni are obtained through structured feedback forms. Based on the feedback, programme assessment committee will analyze and consolidate the changes


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		required in the courses and syllabi.
	Encourage Alumni in the involvement of overall development of the Institute	Our alumni perform many roles such as promoting institutional brand; providing mentoring to on-going students; facilitating internships, career opportunities, job placement for outgoing students and so on.

Minutes Prepared by K. Nagalakshmi, ASP/IT



DIRECTOR/IQAC



CHAIRPERSON/IQAC

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

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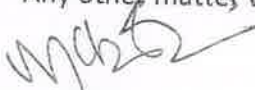
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 17-02-2022 at IQAC, Board Room, EGSPEC at 3.30. am.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Industry Internship for students
4. Developing students ' Interpersonal skill to achieve good placement
5. Any other matter with the permission of chair


Director / IQAC


Chairperson / IQAC

CC to

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

17/02/2022

Minutes of the Internal Meeting of IQAC held on 17-02-2022 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 17-02-2022 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Industry Internship for students
4. Developing students ' Interpersonal skill to achieve good placement
5. Any other matter with the permission of chair

1. To motivate faculties to attend more skill development programmes

Faculty members are advised to attend more FDP related to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.

Action to be taken by: All the HODs

2. To discuss about the submission of various proposals for grants

Faculty members are asked to submit more quality proposals for grants.

Action to be taken by: R&D coordinator

3. Industry Internship for students

Discussed to arrange more valuable industry Internships for students.

Action to be taken by: All IQAC coordinators

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4. **Developing students ' Interpersonal skill to achieve good placement**

Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.

Action to be taken by: All the HODs

5. **Any other matter with the permission of the Chair**

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC



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Minutes prepared by: Prof. K. Nagalakshmi

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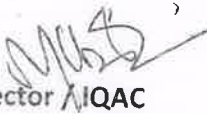
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 21-09-2021 at IQAC, Board Room, EGSPEC at 11.00 am.

Agenda:

1. Review on academic audit completed as per schedule (2020-2021 even semester)
2. Result analysis - (2020-2021 even semester)
3. To increase the number of quality research articles
4. Any other matter with the permission of chair


Director / IQAC

Chairperson / IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

21/09/2021

Minutes of the Internal Meeting of IQAC held on 21-09-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 21-09-2021 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Review on academic audit completed as per schedule (2020-2021 even semester)
2. Result analysis - (2020-2021 even semester)
3. To increase the number of quality research articles
4. Any other matter with the permission of chair

1. Review on academic audit completed as per schedule (2020-2021 even semester)

The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed.

2. Result analysis - (2020-2021 even semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

3. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs

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Action to be taken by: All the HODs and IQAC coordinators

4. **Any other matter with the permission of the Chair**

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

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01-07-2021

CIRCULAR

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2021-2022 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

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1	Dr.S. Ramabalan	Principal & Chairperson
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3	Mr. K. Muthukumarasami	Senior Administrative Officer
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16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. S. Sri Abi dharsini	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC


DIRECTOR / IQAC


CHAIRPERSON / IQAC

CC to All

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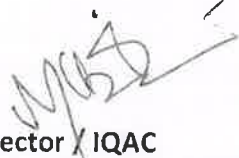
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 21.06.2021 at IQAC, Board Room, at 10.00 am.

Agenda:

1. Reconstitution of IQAC Committee members
2. Review and Assessment of all academic and other academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2021-2022
5. Discussion AQAR submission to NAAC for 2020-2021
6. Any other matter with the permission of chair


Director / IQAC


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

21/06/2021

Minutes of the Internal Meeting of IQAC held on 21-06-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The 1st internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 21-06-2021 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Reconstitution of IQAC committee members
2. Review and assessment of all academic and non-academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2021-2022
5. Discussion on AQAR submission to NAAC for 2020-2021
6. Any other matters with the permission of Chair

1. Reconstitution of IQAC committee members

The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.

Action to be taken by: All department IQAC coordinators

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

2. **Review and assessment of all academic and non-academic activities during the last Academic year**

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

3. **Discussions on various formats prepared by IQAC**

The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

4. **Planning for the academic year 2021-2022**

Director/IQAC discussed the Roadmap for the year 2021-2022 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 30-06-2021. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

5. **Discussion on AQAR submission to NAAC for 2020-2021**


Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2020-21 data from departments on time.

Action to be taken by: Prof. K. Nagalakshmi

6. **Any other matter with the permission of the Chair**

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ **Dr. S. RAMAN, M.E., Ph.D.,**
PRINCIPAL
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC


Date: 22.04.2021

CIRCULAR

A meeting of IQAC members will be conducted on 26-04-2021 at 10.00 A.M in Board Room,
E.G.S. Pillay Engineering College.

Agenda:

1. Review of strategy planning of 2020-2021 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair


Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

ATTESTED.

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Minutes of the IQAC held on 26-04-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 26-04-2021 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the IQAC Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward. The Director, IQAC discussed about the strategic plan (2016-2026) of the college. Also, he discussed the accomplishments of the strategic plan in the year of 2020-2021.

Agenda:


1. Review of strategy planning of 2020-2021 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
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ACCOMPLISHMENTS OF STRATEGIC PLAN FOR THE ACADEMIC YEAR 2020-2021

Sl.No	Thrust Areas	Sub Thrust Areas	Achievements
1.	Research and Development	Journal Paper Publications	Our faculty members published 64 research papers in SCI/SCIE/Scopus indexed journals. However, our faculty members are encouraged to publish more number of articles in different research domains by providing rewards (Rs. 25,000 for SCI/SCIE indexed articles and Rs. 7500 for Scopus indexed papers).
		R&D Projects	<p>(i) Dr. S. Chandrasekar received Rs. 21,30,000/- from Ministry of Science & Technology- DST, NCSTC division on 28-2-2020. for creating awareness among AS/ST children towards water conservation.</p> <p>(ii) Dr. S. Manikandan, HoD/IT, received 1,00,000 from AICTE-AQIS for SPICES SCHEME on 05-03-2021.</p> <p>(iii) Dr.S.Anakath & Mr.M.Rajakumaran received 93,000 from AICTE, ATAL-FDP for conduction faculty development programme on Distributed and Cloud Technology.</p> <p>The project/programmes are implemented/organized successfully.</p>
		Ph.D. Programmes	EGSPEC offered 5 Ph.D programmes including CIVIL, MECH, CSE, EEE, and ECE.
2.	Improving Teaching & Learning Process	Create ICT enabled culture	There are totally 78 class rooms (including seminar halls) are enabled with ICT facilities.
		Classrooms are to be provided	The entire campus is Wi-Fi enabled with a high speed internet

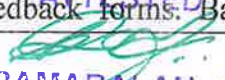

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		with Wi-Fi connections	connection (50 mbps) to allow the students to access the internet no-matter wherever they are. However, all students activities are regularly monitored using firewalls.
		Encourage faculty members to complete FDP/NPTEL courses	Our faculty members received a total of 320 faculty development programme certificates and 4 NPTEL certificates for attending advance level courses.
		Community radio to broadcast educational programmes 24/7	We got license to run a community radio on 10-12-2019. We planned to start our broadcasting process within 6 months.
3.	Students' Developments	Conduction of Personality Development Classes	Our T&P cell conducted several personality and skill development programmes for 914 hours. There are totally 498 students from different departments are benefited through these programmes.
		Coaching Classes for GATE, IAS & other such competitive exams are conducted.	The training and placement cell of EGSPEC conducted 5 coaching classes for exams like TNPSC, IBPS, GATE, IAS, and other competitive exams.
		Entrepreneurship Training programs are conducted.	Our EDC cell organized many entrepreneurship and start up awareness programmes for all the students.
5	Continuous Improvement	Conduct of Annual Academic and Administrative Audits every year by all the departments	ISO 9001: 2015 surveillance audit was completed on 20-04-2021 to 22-04-2021 through online mode.
6	Good Governance	Regular IQAC Meetings to be conducted	Regular meetings are conducted by IQAC with internal coordinators. There are 3 meetings are conducted in this academic year.
		Regular meetings with staff members / HoDs / Deans / Directors	Regular HoD meeting with staff members are conducted in each department. There are totally 78 meetings are organized in various departments.
		Monthly targets and Incentive for all staff members based upon monthly work completion reports	Almost all the staff members are benefited by our incentive scheme based upon monthly work completion reports given by the head of the department.

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7	Developing Sustainable, Green and Clean Campus	Necessary Infrastructure Development	For Infrastructure development, Rs. 1,90,00,000 is requested by various departments. Our management allotted Rs. 1,85,66,500 for infrastructure development including various department, library, sports, training and placement, and research activities. Rs. 1, 64.09,111 is utilized for the same.
		Enabling a Sustainable and Green Campus	There are more than 10 sapling programmes are organized by the NSS unit and more than 1000 saplings were planted in and around the campus.
8	Improving Industry Institute Interaction	Selecting Project topics based on societal and Industrial needs	Around 170 projects are implemented by students to meet the societal and Industrial demands.
		Enabling Entrepreneurship Development Cell's association with all departments	EDC is constituted in every department with one staff coordinator and student representatives to create entrepreneurial culture in EGSPEC and to foster techno entrepreneurship for generation of wealth and employment.
9	Enhancing Alumni Network	Implementing a separate Alumni Interaction Cell	Alumni interaction cell is constituted by every department and headed by Dr. V. Sivaramakrishnan, ASP/MECH.
		Conduct regular Alumni meetings at department level	We organized one alumni meeting in this academic year.
		Obtain suggestions from Alumni in updating the curriculum in BoS Meetings	In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies are conducted regularly. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders including alumni are obtained through structured feedback forms. Based on the feedback, programme


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			assessment committee will analyze and consolidate the changes required in the courses and syllabi.
		Encourage Alumni in the involvement of overall development of the Institute	Our alumni perform many roles such as promoting institutional brand; providing mentoring to on-going students; facilitating internships, career opportunities, job placement for outgoing students and so on.

Minutes Prepared by K. Nagalakshmi, ASP/IT




DIRECTOR/IQAC



CHAIRPERSON/IQAC

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

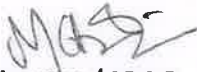
Date: 20.11.2020

CIRCULAR

A meeting of IQAC members will be conducted on 23-11-2020 at 3.00 P.M in Board Room,
E.G.S. Pillay Engineering College.

Agenda:

1. Review of strategy planning of 2019-2020 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair


Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

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Minutes of the IQAC held on 23-11-2020 at 3.00 P.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on **23-11-2020** at 3.00 P.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the IQAC Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward. The Director, IQAC discussed about the strategic plan (2016-2026) of the college. Also, he discussed the accomplishments of the strategic plan in the year of 2019-2020.

Agenda:

1. Review of strategy planning of 2019-2020 and assessment of all academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
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Nagapattinam (Dt) Tamil Nadu.

ACCOMPLISHMENTS OF STRATEGIC PLAN FOR THE ACADEMIC YEAR 2019-2020

Sl.No	Thrust Areas	Sub Thrust Areas	Achievements
1.	Research and Development	Journal Paper Publications	Our faculty members published 41 research papers in SCI/SCIE/Scopus indexed journals.
		R&D Projects	(i) Dr. S. Appavu @ Balamurugan received Rs. 7,00,000 from ICSSR/IMPRESS for the project on “Automated green smart farming device using and big data analytics for precision irrigation” Reference – P3160, on 02-07-2019. (ii) Dr.S. Ramabalan & Dr. G. Ganesan @ Subramanian received Rs. 3,75,000 from TNSCST- Science and technology projects for “Design and fabrication of semi-circular blade profile structure in vertical axis wind turbine for optimal power generation” on 04-07-2019.
		Ph.D. Programmes	EGSPEC offered 5 Ph.D programmes including CIVIL, MECH, CSE, EEE, and ECE.
2.	Improving Teaching & Learning Process	Create ICT enabled culture	There are totally 77 class rooms are enabled with ICT facilities.
		Classrooms are to be provided with Wi-Fi connections	The entire campus is Wi-Fi enabled with a high-speed internet connection (50 mbps).
		Encourage faculty members to complete FDP/NPTEL courses	Our faculty members received 372 certificates including for attending advance level courses and faculty development programmes.
		Community radio to broadcast educational programmes 24/7	We successfully got license to run a community radio.
3.	Students' Developments	Conduction of Personality	T&P cell conducted several personality and skill development


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		Development Classes	programmes for approximately 800 hours. There are totally 447 students are benefited through these programmes.
		Coaching Classes for GATE, IAS & other such competitive exams are conducted.	Our T&P cell conducted 4 awareness programmes to motivate students to write competitive exams.
		Entrepreneurship Training programs are conducted.	Our EDC cell organized many entrepreneurship and start up awareness programmes for all the students periodically.
5	Continuous Improvement	Conduct of Annual Academic and Administrative Audits every year by all the departments	ISO 9001-2015 surveillance audit successfully completed on 09.03.2020 and 10.03.2020.
6	Good Governance	Regular IQAC Meetings to be conducted	4 meetings are conducted.
		Regular meetings with staff members / HoDs / Deans / Directors	Regular HoD meeting with staff members are conducted in each department. There are totally 85 meetings are organized in various departments.
7	Developing Sustainable, Green and Clean Campus	Necessary Infrastructure Development	Budget requested for Infrastructure development: Rs. 1,56,25,000 Budget sanctioned for Infrastructure development: Rs. 1,52,45,000 Budget utilized for Infrastructure development: Rs. 1,39,30,471
		Enabling a Sustainable and Green Campus	There are more than 10 sapling programmes are organized by the NSS unit and more than 200 saplings were planted in and around the campus.
8	Improving Industry Institute Interaction	Selecting Project topics based on societal and Industrial needs	Nearly 127 projects are implemented by our students to meet the societal and Industrial demands.
		To sign up more MOUs with various industries for students' internship and placements	2 MoUs are signed
		Enabling Entrepreneurship Development Cell's association	EDC is constituted in every department with one staff coordinator and student representatives to create entrepreneurial culture in

Dr. S. RAMABALAN, M.E., Ph.D.,
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		with all departments	EGSPEC and to foster techno entrepreneurship for generation of wealth and employment.
9	Enhancing Alumni Network	Implementing a separate Alumni Interaction Cell	Alumni interaction cell is constituted by every department and headed by Dr. V. Sivaramakrishnan, ASP/MECH.
		Conduct regular Alumni meetings at department level	Due to COVID-19, no meeting was conducted.
		Obtain suggestions from Alumni in updating the curriculum in BoS Meetings	In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies are conducted regularly. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders including alumni are obtained through structured feedback forms. Based on the feedback, programme assessment committee will analyze and consolidate the changes required in the courses and syllabi.
		Encourage Alumni in the involvement of overall development of the Institute	Our alumni perform many roles such as promoting institutional brand; providing mentoring to on-going students; facilitating internships, career opportunities, job placement for outgoing students and so on.

Minutes Prepared by K. Nagalakshmi, ASP/IT


DIRECTOR/IQAC


CHAIRPERSON/IQAC

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

10/06/2020

Minutes of the Internal Meeting of IQAC held on 10-06-2020 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 10-06-2020 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Industry Internship for students
4. Developing students' Interpersonal skill to achieve good placement
5. Any other matter with the permission of chair

1. To motivate faculties to attend more skill development programmes
Faculty members are advised to attend more FDP related to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.
Action to be taken by: All the HODs
2. To discuss about the submission of various proposals for grants
Faculty members are asked to submit more quality proposals for grants.
Action to be taken by: R&D coordinator
3. Industry Internship for students
Discussed to arrange more valuable industry Internships for students.
Action to be taken by: All IQAC coordinators

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4. Developing students ' Interpersonal skill to achieve good placement
Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.

Action to be taken by: All the HODs

5. Any other matter with the permission of the Chair

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

14/10/2020

Minutes of the Internal Meeting of IQAC held on 14-10-2020 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College for the academic year 2020-2021 was held on 14-10-2020 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions. He mentioned that quality assurance is vital for effective education and research in higher educational institutions. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Reconstitution of IQAC Committee members
2. Review and Assessment of all academic and other academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2020-2021
5. Discussion AQAR submission to NAAC for 2020-2021
6. Any other matter with the permission of chair

1. Reconstitution of IQAC committee members

The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.

Action to be taken by: All department IQAC coordinators

ATTESTED

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2. **Review and assessment of all academic and non-academic activities during the last Academic year**

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

3. **Discussions on various formats prepared by IQAC**

The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

4. **Planning for the academic year 2020-2021**

Director/IQAC discussed the Roadmap for the year 2020-2021 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 19-10-2020. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

5. **Discussion on AQAR submission to NAAC for 2020-2021**

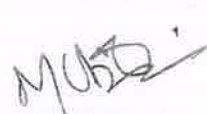
Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2018-19 data from departments on time.

Action to be taken by: Prof. K. Nagalakshmi

6. **Any other matter with the permission of the Chair**

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

Ref. No. 2020-21/IQAC/1

12/10/2020

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 14.10.2020 at IQAC, Board Room, at 10.00 am.

Agenda:

1. Reconstitution of IQAC Committee members
2. Review and Assessment of all academic and other academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2020-2021
5. Discussion AQAR submission to NAAC for 2020-2021
6. Any other matter with the permission of chair



Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

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Email:iqac@egspec.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. 2020-21/IQAC/2

16/10/2020

CIRCULAR - INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2020-2021 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

S.No	Name of the Member	Designation
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. M. Chinnadurai	Director/IQAC
3	Prof. K. Nagalakshmi, ASP/IT	Coordinator/IQAC
4	Dr.S. Paramesvaran	Management Representative
5	Mr. K. Muthukumarasami	Administrative Officer
6	Mr. M.A. Haja Mohideen	Administrative Officer
7	Mr. V.M.Suresh	Internal Member
8	Dr. B. Padhmanaban	Internal Member
9	Prof. Mr. S. Manikandan	Internal Member
10	Dr. T. Suresh Padmanabhan	Internal Member
11	Dr. N. Murali	Internal Member
12	Dr. S. Krishna Mohan	Internal Member
13	Prof. S. Savithiri	Internal Member
14	Prof. C. Mallika	Internal Member
15	Prof. R.Seetha	Internal Member
16	Lion.Jc.S.Baraneedharan	Community Representative
17	Mr. V. Raghuram, Manager, L&T, Chennai	Industry Representative
18	Mr.Chakkrapani Pandian, Proprietor of Nano Tech, Nagapattinam	Alumni Representative
19	Ms. S. Sri Abidharsini	Student Representative


DIRECTOR/IQAC


PRINCIPAL

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office /File

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thechi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM – 611 002. TN, India.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

Ref. No. 2020-21/IQAC/3

30/01/2021

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 01-02-2021 at IQAC, Board Room, EGSPEC at 3.30. am.

Agenda:

1. To discuss about the submission of various proposals for grants
2. To motivate faculties to attend more skill development programmes
3. Developing students ' Interpersonal skill to achieve good placement
4. Industry Internship for students
5. Any other matter with the permission of chair


Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

01/02/2021

Minutes of the Internal Meeting of IQAC held on 01-02-2021 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 10-06-2019 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. To discuss about the submission of various proposals for grants
2. To motivate faculties to attend more skill development programmes
3. Developing students ' Interpersonal skill to achieve good placement
4. Industry Internship for students
5. Any other matter with the permission of chair

1. To discuss about the submission of various proposals for grants

Faculty members are asked to submit more quality proposals for grants.

Action to be taken by: R&D coordinator

2. To motivate faculties to attend more skill development programmes

Faculty members are advised to attend more FDP related to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.

Action to be taken by: All the HODs

3. Developing students ' Interpersonal skill to achieve good placement **ATTESTED**

Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thebi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Action to be taken by: All the HODs


4. **Industry Internship for students**

Discussed to arrange more valuable industry Internships for students.

Action to be taken by: All IQAC coordinators

5. **Any other matter with the permission of the Chair**

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC


PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
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E.G.S. Pillay Engineering College,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

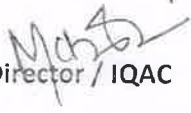
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 10-06-20 at IQAC, Board Room, EGSPEC at 3.30. am.

Agenda:

1. To motivate faculties to attend more skill development programmes
2. To discuss about the submission of various proposals for grants
3. Industry Internship for students
4. Developing students ' Interpersonal skill to achieve good placement
5. Any other matter with the permission of chair


Director / IQAC




Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

26-09-2019

CIRCULAR

As per the guidelines of National Assessment and Accreditation Council, Internal Quality Assurance Cell (IQAC) is reconstituted in the college for the academic year 2019-20 with a view to develop a system for conscious, consistent and catalytic action for improving the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization and institutionalization of quality enhancement initiatives.

The following members are nominated to the IQAC for a period of two years:

S.No	Name of the Member	Designation
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. HajaMohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Prof. P. Mallika	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Prof. S. Manikandan	Faculty Member
10	Prof.E.Elakiya	Faculty Member
11	Prof. K. Marimuthu	Faculty Member
12	Prof. S. Savithiri	Faculty Member
13	Dr.J.Vanitha	Faculty Member
14	Prof.R.Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Community Representative (Society)
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. P. Amirthavarshini	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC


DIRECTOR / IQAC


CHAIRPERSON / IQAC

CC to All

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

27-09-2019

Minutes of the Internal Meeting of IQAC held on 27-09-2019 at 10.00 A.M in Board Room,
E.G.S. Pillay Engineering College.

The 2st internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 27-09-2019 at 10.00 A.M in Board Room to discuss the road map and other IQAC activities to be carried out during the academic year 2019-20. The following members were present.

S.No	Name of the Member	Position in IQAC
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Prof. P. Mallika	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Prof. S. Manikandan	Faculty Member
10	Prof. E.Elakiya	Faculty Member
11	Prof. K. Marimuthu	Faculty Member
12	Prof. S. Savithiri	Faculty Member
13	Dr. J.Vanitha	Faculty Member
14	Prof. R.Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Local Society Representative
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr.Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Ms. P. Amirthavarshini	Student Representative
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward. The Director discussed the following agenda points:

Agenda:

1. Introduction of new members of IQAC
2. Planning for the academic year 2019-20
3. Discussion on AQAR submission to NACC for 2018-2019
4. Any other matters with the permission of Chair

1. Introduction of new members of IQAC

The Director/IQAC, introduced the current members of IQAC for the benefit of all the esteemed members of IQAC

2. Planning for the academic year 2019-20

Director/IQAC discussed the Roadmap for the academic year 2019-20 and briefed the duties and responsibilities of IQAC team members. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Roadmap for the Academic year 2019-20


S.No	Month (Deadline)	Activity	Action to be taken by
1	July 2019	-	-
2	August 2019	-	-
3	September 2019	-	-
4	October 2019	<ul style="list-style-type: none">• To compile and collect data to submit AQAR (data from July 2018- June 2019)• To collect data regarding Criterion II- Teaching-Learning and Evaluation• To collect data regarding Criterion III – Research, Innovations and Extension and• To collect data regarding Criterion IV- Infrastructure and Learning Resources• To collect data regarding Criterion V - Student Support and Progression• To collect data regarding Criterion VI- Governance, Leadership and Management	All IQAC department Coordinators

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

		<ul style="list-style-type: none"> To collect data regarding Criterion VII- Institutional Values and Best Practices 	
5	November 2019	<ul style="list-style-type: none"> Conduct an awareness programme regarding External & Internal AAA External & Internal AAA 	
6	December 2019	<ul style="list-style-type: none"> Validation of AQAR data for the year 2018-2019 Submission of AQAR 	All department Heads/ All IQAC department Coordinators
		<ul style="list-style-type: none"> To collect data regarding functional committees and units (Grievance Cell, Women Empowerment Cell, EDC, Career Counselling, Alumni Association, Admission Committee, Magazine Committee, Department Clubs, Sports, NSS, NCC, Red cross, Professional bodies Any other.) 	Concern Coordinators
7	January 2020	<ul style="list-style-type: none"> To Conduct an awareness programme on Fund generating activities in Engineering Institutions 	Concern Coordinators
8	February 2020	<ul style="list-style-type: none"> To organize at least one common skill-development programme per year for the supporting staff 	Concern Coordinators
9	March 2020	<ul style="list-style-type: none"> To ensure all the UG Final year students published their project in UGC approved Journals 	All department Heads
		<ul style="list-style-type: none"> To ensure all the PG Final year students published their project in Scopus indexed Journals 	All department Heads (PG)
10	April 2020	<ul style="list-style-type: none"> To sign at least one MoU with reputed industries for mutually-beneficial interaction. To conduct at least 5 mutually-beneficial interaction programmes with MOU signed Industries To ensure the outcome of the joint programmes consistent with MOU/IQAC objectives. 	All department Heads
11	May 2020	<ul style="list-style-type: none"> To conduct at least 5 coaching classes GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services To ensure that 2 students from each department clear the exams successfully 	S&H department
12	June 2020	<ul style="list-style-type: none"> To achieve minimum 20 Lakhs 	All department Heads

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Narasimharajpet, (Dt) Tamil Nadu.

		Revenue generation per department from R&D/Consultancy	
		<ul style="list-style-type: none"> To conduct minimum 2 Technical events (Conference/Symposium/Orientation Programmes/Capacity Building Programmes) 	All department Heads
		<ul style="list-style-type: none"> To attend minimum 2 FDP Programmes (1 per semester, at least one other state pedagogical programme) To participate and present research findings in minimum one International Conference 	All Faculty members
		<ul style="list-style-type: none"> To file minimum 1 patent per department 	All department Heads
		<ul style="list-style-type: none"> To publish minimum 1 SCIE indexed Journal and minimum 2 Scopus indexed Journal 	All Faculty members
		<ul style="list-style-type: none"> To ensure minimum 20% of students participate in intercollege technical events 	All department Heads
		<ul style="list-style-type: none"> To ensure minimum 2 students/department registered as entrepreneurs 	EDC Coordinator
		<ul style="list-style-type: none"> To achieve pass percentage at least 90 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 90% placement of eligible students with an average student's salary of 3 Lakhs 	Head of T&P cell
		<ul style="list-style-type: none"> To attain 100% utilization of industrial training (not less than 5 days) by Students 	All department Heads
		<ul style="list-style-type: none"> To achieve at least 5 medals at the national/international level sports meet 	Sports Coordinator
		To ensure 100% Ph.D graduates/ Ph.D pursuing faculty in each department	All Faculty members
13	Ever Month	To Send Monthly Progress Report to Director/IQAC as per prescribed format given by IQAC	All IQAC department Coordinators

Action to be taken by: All HODs/Coordinators/Faculties/Incharges

ATTESTED



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PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.


3. Discussion on AQAR submission to NAAC for 2018-2019

Director/IQAC requested all the IQAC department coordinators to collect, consolidate and validate AQAR 2018-19 data from departments on time.

Action to be taken by: All IQAC department Coordinators

4. Any other matter with the permission of the Chair

Director Dr. Dr.M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC




CHAIRPERSON/IQAC

Minutes prepared by: Prof. K. Nagalakshmi, Coordinator/IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR Dt. 23.09.2019

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 24.09.2019 at IQAC, Board Room, at 10.00 am.

Agenda:

1. Reconstitution of IQAC Committee members
2. Review and Assessment of all academic and other academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2019-20
5. Discussion AQAR submission to NAAC for 2018-19
6. Any other matter with the permission of chair

MCh
23-9-19
Director / IQAC

Prof. K. Nagalakshmi
Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

my
CIVIL - *J. Anand*

ECE - *Dr. Pragadesh*
23-9-19.

84H - *Raj*

BBB - *R*
23/9/19

MBA - *R*

IT - *Dr*
CSE - *fy*

LB -

M. Bell
23/9/19

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

24/09/2019

Minutes of the Internal Meeting of IQAC held on 24-09-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The 1st internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 24-09-2019 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Reconstitution of IQAC committee members
2. Review and assessment of all academic and non-academic activities during the last Academic year
3. Discussions on various formats prepared by IQAC
4. Planning for the academic year 2019-20
5. Discussion on AQAR submission to NACC for 2018-2019
6. Any other matters with the permission of Chair

1. Reconstitution of IQAC committee members

The IQAC department coordinators are requested to discuss their department heads to select members for reconstitution of IQAC.

Action to be taken by: All department IQAC coordinators


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Tnethi, Nagore - 611 002.
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2. Review and assessment of all academic and non-academic activities during the last Academic year

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

3. Discussions on various formats prepared by IQAC

The AQAR formats suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

4. Planning for the academic year 2019-20

Director/IQAC discussed the Roadmap for the year 2019-20 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 26-09-2019. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

5. Discussion on AQAR submission to NAAC for 2018-2019


Director/IQAC requested Prof. K. Nagalakshmi to distribute the circular for collecting, consolidating and validating AQAR 2018-19 data from departments on time.

Action to be taken by: Prof. K. Nagalakshmi


6. Any other matter with the permission of the Chair

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11:00 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

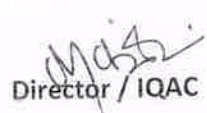
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 05-06-2019 at IQAC, Board Room, EGSPEC at 3.30. am.

Agenda:

1. Developing students' Interpersonal skill to achieve good placement.
2. Uniformity in calculating cumulative course outcome attainment for NBA
3. Faculty development programmes
4. Online courses for students
5. Industry Internship for students
6. Any other matter with the permission of chair


Director / IQAC





Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean / All HODs / Committee Members / Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05/06/2019

Minutes of the Internal Meeting of IQAC held on 05-06-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 05-06-2019 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Developing students ' Interpersonal skill to achieve good placement.
2. Uniformity in calculating cumulative course outcome attainment for NBA
3. Faculty development programmes
4. Online courses for students
5. Industry Internship for students
6. Any other matter with the permission of chair

1. Developing students ' Interpersonal skill to achieve good placement

Emphasis needs to be laid on developing students ' Interpersonal skill In order to achieve good placement.

Action to be taken by: All the HODs

2. Uniformity in calculating cumulative course outcome attainment for NBA

HOD, IT pointed out a problem of calculating cumulative course outcome attainment for NBA. It was decided to be done uniformly and NBA coordinator should take necessary actions to fix the format.

Action to be taken by: Mrs. J. Vanitha, HOD/MCA

ATTESTED

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PRINCIPAL

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Thechi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

3. Faculty development programmes

Faculty members are advised to attend FDP relevant only to their fields, core subject, pedagogy and new areas to enhance their quality of teaching.

Action to be taken by: All the HODs

4. Online courses for students

IQAC members suggested that students should undergo at least one online course in each semester related to their core subjects to improve their skill.

Action to be taken by: All IQAC coordinators

5. Industry Internship for students

To redefine the mode of collecting feedback (e.g., Google forms or mobile apps) from students was discussed.

Action to be taken by: All IQAC coordinators

6. To increase the number of quality research articles

Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs

7. Any other matter with the permission of the Chair

It was discussed in the meeting to take strict action against the students involving in indiscipline activities and involving in violation of exam rules. These students should be counselled accordingly.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan

Chairperson / IQAC

Dr. M. Chinnadurai

Director / IQAC

Prof. K. Nagalakshmi

Coordinator / IQAC

Date: 26.04.2019

CIRCULAR

A meeting of IQAC members will be conducted on 29.04.2019 11.00 A.M in Board Room, E.G.S. Pillay Engineering College.

Agenda:

1. Review of strategy planning of 2018-2019 and assessment of all the accomplishments related to academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair



Director / IQAC


Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

ATTESTED


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

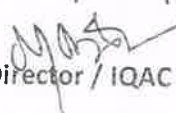
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 13-02-2019 at IQAC, Board Room, EGSPEC at 11.00 am.

Agenda:

1. Review on academic audit completed as per schedule (2019-2020 odd semester)
2. Result analysis - (2019-2020 odd semester)
3. Plan to collect feedback from students, parents, alumni, and other stakeholders
4. To increase the number of quality research articles
5. Any other matter with the permission of chair


Director / IQAC




Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean / All HODs / Committee Members / Office / File

ATTESTED


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Minutes of the IQAC held on 29-04-2019 at 11.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 29-04-2019 at 11.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Chairman of IQAC, Dr. S. Ramabalan, Principal, delivered welcome address. He requested Dr. M.Chinnadurai, Director/IQAC to move the agenda forward. He discussed about the key pivot points in EGSPCC strategic plan with accomplishments achieved in the year of 2018-2019.

Agenda:


1. Review of strategy planning of 2018-2019 and assessment of all the accomplishments related to academic and non-academic activities during the last Academic year
2. Any other matters with the permission of Chair

ATTESTED


DR. S. RAMABALAN, M.E., Ph.D.
PRINCIPAL

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Thethi, Nagore - 611 002,
Nagapattinam (Dt) Tamil Nadu.

ACCOMPLISHMENTS OF STRATEGIC PLAN FOR THE ACADEMIC YEAR 2019-2020

SL.No	Thrust Areas	Sub Thrust Areas	Achievements
1.	Research and Development	<p>Journal Paper Publications</p> <p>R&D Projects</p> <p>Ph.D. Programmes</p> <p>Create ICT enabled culture</p> <p>Classrooms are to be provided with Wi-Fi connections</p>	<p>Our faculty members published 41 research papers in SCI/SCIE/Scopus indexed journals.</p> <p>Our faculty members received Rs. 1,08,000 from various funding agencies including TNSCST-DIT, IEL, ISTE, and IETE.</p> <p>EGSPEC offered 5 Ph.D programmes including CIVIL, MECH, CSE, EEE, and ECE.</p> <p>77 class rooms are enabled with ICT facilities.</p> <p>The entire campus is Wi-Fi enabled.</p>
2.	Improving Teaching & Learning Process	<p>Encourage faculty members to complete FDP/NPTEL courses</p> <p>Community radio to broadcast educational programmes 24/7</p> <p>Conduction of Personality Development Classes</p>	<p>Our faculty members received 154 certificates for attending advance level courses in NPTEL and FDP/STTP.</p> <p>We have applied to get license to run a community radio in our campus.</p> <p>T&P cell conducted several personality and skill development programmes. There are totally 400 students are benefited through these programmes.</p>
3.	Students' Developments	<p>Coaching Classes for GATE, IAS & other such competitive exams are conducted.</p> <p>Entrepreneurship Training programs are conducted.</p>	<p>Our T&P cell conducted 4 awareness programmes to motivate students to write competitive exams.</p>
5	Continuous Improvement	<p>Conduct of Annual Academic and Administrative Audits every year by all the departments</p>	<p>Our EDC cell organized many entrepreneurship and start up awareness programmes for all the students periodically.</p> <p>ISO 9001-2015 surveillance audit completed on February 2020</p>
6		<p>Regular IQAC Meetings to be</p>	<p>4 meetings are conducted</p> <p style="text-align: center;">ATTESTED </p>

Dr. S. RAMABALAN, M.F. Ph.D.,
PRINCIPAL

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Nagapattinam (Dt) T

		conducted	Regular meetings with staff members / HoDs / Deans / Directors	Regular HoD meeting with staff members are conducted in each department. There are totally 70 meetings are organized in various departments.
7	Developing Sustainable, Green and Clean Campus	Enabling a Sustainable and Green Campus	Selecting Project topics based on societal and Industrial needs	There are more than 10 sapling programmes are organized by the NSS unit and more than 50 saplings were planted in and around the campus. Nearly 113 projects are implemented by our students to meet the societal and Industrial demands.
8	Improving Industry Institute Interaction	To sign up more MOUs with various industries for students' internship and placements	Enabling Entrepreneurship Development Cell's association with all departments	4 MoUs are signed to tie-up various industries EDC is constituted in every department with one staff coordinator and student representatives to create entrepreneurial culture in EGSPEC and to foster techno entrepreneurship for generation of wealth and employment.
9	Enhancing Alumni Network	Implementing a separate Alumni Interaction Cell	Conduct regular Alumni meetings at department level	Alumni interaction cell is constituted by every department and headed by Dr. V. Sivaramakrishnan, ASP/MECH. One alumni meeting was conducted.
		Obtain suggestions from Alumni in updating the curriculum in BoS Meetings	Encourage Alumni in the	In order to enrich the curriculum and syllabi, statutory meetings like Board of Studies are conducted regularly. During this enrichment process, feedback on the curriculum & syllabi from various stakeholders including alumni are obtained through structured feedback forms. Based on the feedback, programme assessment committee will analyze and consolidate the changes required in the courses and syllabi.
				Our alumni perform many roles such as promoting institutional

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		involvement of overall development of the Institute	brand; providing mentoring to on-going students; facilitating internships, career opportunities, job placement for outgoing students and so on.
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Minutes Prepared by K. Nagalakshmi, ASP/IT


DIRECTOR/IQAC


CHAIRPERSON/IQAC

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File/ SPIC

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

13/02/2020

Minutes of the Internal Meeting of IQAC held on 13-02-2020 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 13-02-2020 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Review on academic audit completed as per schedule (2019-2020 odd semester)
2. Result analysis - (2019-2020 odd semester)
3. Plan to collect feedback from students, parents, alumni, and other stakeholders
4. To increase the number of quality research articles
5. Any other matter with the permission of chair

1. Review on academic audit completed as per schedule (2019-2020 odd semester)

The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed.

2. Result analysis - (2019-2020 odd semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

3. Plan to collect feedback from students, parents, alumni, and other stakeholders

Discussion were made on collecting feedback from various stakeholders.

Action to be taken by: All the HODs

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- 4. To increase the number of quality research articles**
Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All IQAC coordinators

- 5. Any other matter with the permission of the Chair**

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry.

Director Dr. M. Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.00 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

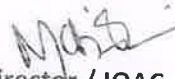
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 04-02-2019 at IQAC, Board Room, EGSPEC at 11.00 am.

Agenda:

1. Review on academic audit completed as per schedule (2018-2019 odd semester)
2. Plan of even semester
3. Result analysis - (2018-2019 odd semester)
4. To redefine the mode of collecting feedback from students
5. To increase the number of quality research articles
6. Any other matter with the permission of chair


Director / IQAC




Chairperson / IQAC

CC to

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

04/02/2019

Minutes of the Internal Meeting of IQAC held on 04-02-2019 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 04-02-2019 at 10.00 A.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Review on academic audit completed as per schedule (2018-2019 odd semester)
2. Plan of even semester
3. Result analysis - (2018-2019 odd semester)
4. To redefine the mode of collecting feedback from students
5. To increase the number of quality research articles
6. Any other matter with the permission of chair

1. Review on academic audit completed as per schedule (2018-2019 odd semester)

The detailed report of academic audit (odd semester) was presented before the committee. The strength and weakness of the departments were discussed.

2. Plan of even semester

Academic plan for even semester was discussed for changes/amendments, if any, preferred by HODs.

Action to be taken by: All the HODs

ATTESTED


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3. Result analysis - (2018-2019 odd semester)

End semester result analysis meeting for all UG and PG programmes has to be scheduled and conducted.

Action to be taken by: All the HODs

4. To redefine the mode of collecting feedback from students

To redefine the mode of collecting feedback (e.g., Google forms or mobile apps) from students was discussed.

Action to be taken by: All IQAC coordinators

5. To increase the number of quality research articles


Discussions were made on the best ways to publish more quality research articles in reputed journals by students and faculty members

Action to be taken by: All the HODs and IQAC coordinators

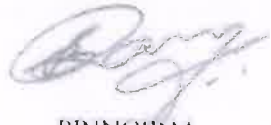
6. Any other matter with the permission of the Chair

It was discussed in the meeting to counsel students to have effective communication, better attitude and commitment when they get into industry..

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.15 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

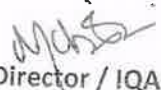
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR


A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 15-10-2018 at IQAC, Board Room, EGSPEC at 3.00 pm.

Agenda:

1. Follow up of the previous meeting dated 03.07.2018
2. Discussion on Annual Quality Assurance Report for the academic year 2017-18.
3. To prepare a revised form to collect feedback from parents
4. NIRF rank
5. Planning for academic audit
6. Any other matter with the permission of chair


Director / IQAC




Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

15/10/2018

Minutes of the Internal Meeting of IQAC held on 15-10-2018 at 3.00 P.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC, E.G.S. Pillay Engineering College was held on 15-10-2018 at 3.00 P.M in Board Room. The following members were present.

- | | |
|---------------------------------|-----------------------|
| 1. Dr. S. Ramabalan | Principal/Chairperson |
| 2. Dr. M. Chinnadurai | Director/IQAC |
| 3. Prof. K. Nagalakshmi | Coordinator/IQAC |
| 4. IQAC department Coordinators | All Departments |

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the Internal Quality Assurance Cell Members. He requested Dr. M. Chinnadurai, Director/IQAC to take the agenda forward.

The Director, IQAC gave an overview of the following agenda given below.

Agenda:

1. Follow up of the previous meeting dated 03.07.2018
2. Discussion on Annual Quality Assurance Report for the academic year 2017-18.
3. Discussion on feedback collected from parents
4. Working towards NIRF rank
5. Planning for academic audit
6. Any other matter with the permission of chair

1. Follow up of the previous meeting dated 03.07.2018

Director IQAC reviewed the minutes of the 1st Internal Meeting held on 03-07-2018 and briefed the members regarding the action taken on the following:

- The roadmap for 2018-19 was prepared and mailed by Prof K. Nagalakshmi on 05-07-2018.
- The formats/templates to collect essential data suggested by the members are prepared by the IQAC coordinators and disseminated to all the concerned stakeholders for implementation.

ATTESTED

Dr. S. RAMABALAN, M.E., Ph.D.,
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- An orientation program is successfully completed for I year students by S&H department

2. Discussion on Annual Quality Assurance Report for the academic year 2017-2018

Annual Quality Assurance Report for the academic year 2017-18 was submitted before the committee for review and approval.

3. Discussion on feedback collected from parents

Parents Meeting was conducted on 11.10.2018 and the feedback was collected in the revised form from parents. Action to be taken on feedback was discussed and the departments were requested to plan for the same.

Action to be taken by: All IQAC coordinators

4. Working towards NIRF rank

The academic core team is requested to help NIRF coordinator in collecting and submitting the details.

Action to be taken by: The Academic core team

5. Planning for academic audit

The academic audit is scheduled for the odd semester of the current academic year in November 2018.

Action to be taken by: IQAC

6. Any other matter with the permission of the Chair

It was discussed in the meeting to send the reminder for Academic Audit, NIRF rank, and NBA accreditation to all the Heads of the Departments.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 4.00 P.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. S. Ramabalan
Chairperson / IQAC

Dr. M. Chinnadurai
Director / IQAC

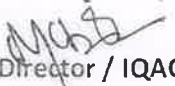
Prof. K. Nagalakshmi
Coordinator / IQAC

CIRCULAR

A meeting of Internal Quality Assurance Cell (IQAC) committee members will be conducted on 03.07.2018 at IQAC, Board Room, EGSPEC at 10.00 am.

Agenda:

1. Review and assessment of all academic as well as non-academic activities during the last Academic year
2. IQAC Roadmap for the year 2018-19
3. Incharge for various core activities
4. To conduct workshop for the faculty members related to NBA
5. Discussions on various formats/templates prepared by IQAC
6. To organize orientation programme for I year students
7. Any other matter with the permission of chair


Director / IQAC





Chairperson / IQAC

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


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Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)

NAGAPATTINAM - 611 002

(An Autonomous Institution, Affiliated to Anna University, Chennai)

All UG Programmes Accredited by NBA, New Delhi, Accredited by NAAC 'A' Grade

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

03/07/2018

Minutes of the Internal Meeting of IQAC held on 03-07-2018 at 10.00 A.M in Board Room, E.G.S. Pillay Engineering College.

The internal meeting of IQAC E.G.S. Pillay Engineering College for the academic year 2018-2019, was held on 03-07-2018 at 10.00 A.M in Board Room. The following members were present.

S.No	Name of the Member	Position in IQAC
1	Dr.S. Ramabalan	Principal & Chairperson
2	Dr. S. Paramesvaran	Management Representative
3	Mr. K. Muthukumarasami	Senior Administrative Officer
4	Mr. M.A. Haja Mohideen	Senior Administrative Officer
5	Dr.S. Kirshna Mohan	Senior Administrative Officer
6	Dr. T. Suresh Padmanabhan	Senior Administrative Officer
7	Prof. P. Mallika	Faculty Member
8	Dr. B. Padhmanaban	Faculty Member
9	Prof. S. Manikandan	Faculty Member
10	Prof. E.Elakiya	Faculty Member
11	Prof. K. Marimuthu	Faculty Member
12	Prof. S. Savithiri	Faculty Member
13	Dr. J. Vanitha	Faculty Member
14	Prof. R. Seetha	Faculty Member
15	Lion.Jc.S.Baraneedharan	Local Society Representative
16	Mr. V. Raghuram, Manager, L&T, Chennai	Industrialists
17	Mr. Chakkrapani Pandian, Proprietor of Nano Tech	Alumni Representative
18	Mr. P. Vimal Raj	Student Representative/IT
19	Dr. M. Chinnadurai	Director/IQAC
20	Prof. K. Nagalakshmi	Coordinator/IQAC

Welcome address by Chairman:

Honorable Principal, Dr. S. Ramabalan, the Chairman, welcomed the IQAC members. He mentioned that it is important to measure the quality parameters periodically for quality assessment so that quality enhancement initiatives can be taken. Quality assurance is vital for effective research and education in higher education institutions. He requested Dr. M.Chinnadurai, Director/IQAC to take the agenda forward.

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL

E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
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The Director, IQAC gave an overview of IQAC organization including the Structure of IQAC and its major functions, Composition and Current Members of IQAC Members.

Agenda:

1. Review and assessment of all academic and non-academic activities during the last Academic year
2. IQAC Roadmap for the year 2018-19
3. Incharge for various core activities
4. To conduct workshop for the faculty members related to NBA
5. Discussions on various formats/templates prepared by IQAC
6. To organize orientation programme for 1 year students
7. Any other matter with the permission of chair

1. Review and assessment of all academic and non-academic activities during the last Academic year

Director/IQAC reviewed all academic and non-academic activities carried out during the last Academic year and briefed the members regarding the action taken.

2. IQAC Roadmap for the year 2018-19

Director/IQAC discussed the Roadmap for the year 2018-19 and briefed the duties and responsibilities of IQAC team members. He requested Prof. K. Nagalakshmi to mail the Roadmap before 05-07-2018. He requested all the team members to execute the activities as per the roadmap in a timely manner.

Action to be taken by: Prof. K. Nagalakshmi

3. Incharge for various core activities

Various academic and accreditation activities, where Faculty members need to focus were highlighted by Principal/Chairperson, IQAC.

- | | | | |
|---|--|---|---|
| 1 | Regulation | - | Dr. M. Chinnadurai, COE |
| 2 | Curriculum and innovation | - | Dr. V. Mohan, Professor/EEE |
| 3 | Research | - | Mr. Ganesan @ Subramanian G,
Assistant Professor/EEE |
| 4 | NBA Accreditation and arranging workshops for the same | - | Mrs. J. Vanitha, HoD/MCA |
| 5 | IPR cell | - | Mr. S. Palanimurugan, Assitant Professor/CSE |
| 6 | Internal relationship and higher studies | - | Dr. Kathik, Professor/MBA |

4. To conduct workshop for the faculty members related to NBA

Workshop to be planned for faculty members to give more insight into NBA process

Action to be taken by: Mrs. Vanitha, HoD/MCA

APPESTED
Dr. S. RAMABALAN, M.E., Ph.D.,
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5. Discussions on various formats/Templates prepared by IQAC

The formats/templates to represent various academic and other activities to collect essential data suggested by the members can be fine-tuned internally and after finalizing them, can be shared to all the concerned stake holders for implementation.

Action to be taken by: All department IQAC coordinators

6. To organize orientation programme for I year students

Director/IQAC requested Prof. Dr. P. Jamunadevi, HoD/S&H to plan to conduct orientation program for I year students.

Action to be taken by: Prof. Dr. P. Jamunadevi, HoD/S&H

7. Any other matter with the permission of the Chair

The Director/IQAC highlighted the status of the various Quality initiatives (Dissemination of information, Documentation, Training programs, Academic and Administrative Audit, and Internalization of quality culture) to be undertaken by IQAC.

Director Dr. M.Chinnadurai thanked all the members for their sustained efforts and cooperation in the activities of IQAC. The meeting was concluded at 11.10 A.M.


DIRECTOR/IQAC




PRINCIPAL

Minutes prepared by: Prof. K. Nagalakshmi

CC to

The Secretary / CEO / COE / Dean/ All HODs / Committee Members/ Office / File

ATTESTED


Dr. S. RAMABALAN, M.E., Ph.D.,
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