

6.2.3 Implementation of e-governance in areas of operation:

E-governance improves the efficiency of the organization, reduce duplication of the work and maximize the retrieval of data wherever is required. It helps the organization process implementation effectively. E-governance is implementing in the following areas.

1. Administration

- All the departments at the college were supported with internet and Wi-Fi access.
- Students can receive the placement related information include schedule, visiting detail of recruiters are disseminated through WhatsApp group or e-mail.
- CMS Software is used in the college to integrate all the service units for effective administration.
- All relevant administrative information, including notifications, is published on the website on a regular basis.
- CCTV cameras have been put across the college campus to monitor safety and security.
- ICT has been integrated in administrative tasks.

2. Finance and Accounts

- Tally ERP 9 software is used to manage the institution's accounting.
- It helps the accountants to keep the financial data up to date.
- It acts as a source for making decision in financial matters.

3. Student Admission and Support

- Our college website has candidate admission enquiry form as well as contact information for understanding about the admission process, seats vacancies, and fees payment.
- We provide information about all programmes and study specifics on our website to help students choose the best option for them.
- Using the ERP software, Students can view their attendance percentage, fees details, Continuous Assessment Test marks, Activity marks, Exam timetable and Examinations results.


4. Examination

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Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

- Continuous Assessments marks are recorded into the system for calculation of internal marks.
- Entering examination details using ERP software.
- The results are totally automated and published on the college website and to the students directly through ERP software.
- End Semester Examination schedules are available on the website.
- For all eligible students, hall tickets are generated for distribution by the COE office.
- Exams are conducted online during pandemics.

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PRINCIPAL
E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.

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NAGAPATTINAM-611002

ANNUAL E-GOVERNANCE REPORT

2021-2022


1. AVEON technology has performed annual maintenance to further improve the use of ERP software.
2. For all financial activities, we use the most recent version of Tally Business Solutions.
3. To ease the task, we use smart software to enter all of the assessment marks, which is easy to analyse and provides appropriate information.
4. The management has able to Access, Control and view your institutional activities Like Admission Details, Students information, Staff Details, Fees collection details, Academic progress, Inventory Status, Supplier's outstanding details, Transportation details, Payroll details, Accounts, Exams and Results details, from anywhere in the world through PC/ Mobile/ Tablet.
5. The college employs smart technologies to facilitate successful communication among teachers, students, and parents.
6. The software has proven a low-cost one-stop solution for entire campus administration.
7. The software has shown to be reliable and secure for whole campus maintenance.
8. Bulk SMS is delivered to the students' parents on a regular basis to confirm their attendance.
9. Library E-Resources were utilised to gain access to the needed e-book and e-journal via the college login.
10. The AVEON Software helps to manage the all library related activities such as Books details Entry, Bulk Catalog Import, Book Check in, Check out and reserve details, Fine Calculation (Late submit, Breakage, etc.), Stock Verification.
11. The AVEON helps to maintain the Online / Offline Staff Recruitment, Job opening posting in College website, Applicant selection and interview call letter send, Interview configuration, Offer letter issue, Manual staff entry, Bulk staff Import, Staff Certificate tracker, Staff completed details, Staff Extra Curricular Activities.
12. Separate WhatsApp groups have been formed for each class to interact with students, and all subject-related material has been readily shared with students.

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PRINCIPAL
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13. The AVEON technology has been utilised for placement-related operations such as creating/maintaining employer information, conducting campus interviews, and developing eligibility criteria for interview qualification.
14. The software were displayed the dashboards such as circular & news events, birthday & wedding day wishes, staff calendar.
15. the technology helps to provide facilities like student direct admission, student entry, student extra details, students individual login id, password, automatic roll no & register no generation, student certificate tracking details & issue, student disciplinary actions details, student extra-curricular activity details, student scholarship information, student alumni information export, online admission application.
16. And it processes the Student ID Card Printing, Bulk Student Information export, View Student Complete details, Student Strength Details, Admission query Builder report.
17. The AVEON technology helps to Add Curriculum, Course Management (Subject, Regulation subject, Syllabus, Time table), Staff Allocation, Lesson Plan configuration, Course Approval concept, Import Bulk Course and Syllabus.

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ANNUAL E-GOVERNANCE REPORT

2020-2021

1. The CMS Software automatically create Class Timetable generation, Student Day/Session/Period wise Attendance posting, Choose elective paper for student.
2. CMS software (Campus Management System) is used by the college for all administrative activities has continued.
3. The software helps to show Student Performance, Conduct Events (Symposium, Annual Day, Sports Day, etc.), Project /IV/ IPT Review Reports and Pedagogical Report (Log Book).
4. To ease the task, we use smart software to enter all of the assessment marks, which is easy to analyse and provides appropriate information.
5. The college software development team continued to update and maintain the college website regularly.
6. The Students get Enhanced interaction with teachers, parents and peers, Access to circulars, events, attendance, timetable, marks, grades and examination schedule & placement activities, Liberty to publish articles and views, and participate in discussion forums has continued.
7. The Faculties easily able to Automated student attendance, Computerized management of marks and grades, Timetable creation in advance, Availability of more time for students, Efficient and effective interaction with parents, Access to a forum common to students and parents, Access to own and student's attendance, Better participation in campus activities, Manage class information and analytical reports has continued.
8. To using this CMS Software for Online/Offline Salary Payment, Online Salary Payment Cancel, Salary Slip & Statement, Salary Increment based on Performance report.
9. Bulk SMS is sent to the students attendance regularly to their parents.
10. In Library to using this software for Books details Entry, Bulk Catalog Import, Book Check in, Check out and reserve details, Fine Calculation (Late submit, Breakage, etc.), Stock Verification.

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PRINCIPAL**

**E.G.S. Pillay Engineering College,
Thethi. Nagore - 611 002.
Nagapattinam (Dt) Tamil Nadu.**

11. The technology has been utilised for placement-related operations such as creating/maintaining employer information, conducting campus interviews, and developing eligibility criteria for interview qualification.
12. The software were displayed the dashboards such as Circular & News Events, Birthday & Wedding day wishes, Staff calendar has continued.
13. The CMS Software helps to manage the Online / Offline Staff Recruitment, Job opening posting in College website, Applicant selection and interview call letter send, Interview configuration, Offer letter issue, Manual staff entry, Bulk staff Import, Staff Certificate tracker, Staff completed details, Staff Extra Curricular Activities.

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Dr. S. RAMABALAN, M.E., Ph.D.,
PRINCIPAL
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2019-2020

1. For all financial activities, we use the most recent version of Tally Business Solutions.
2. The college software development team continued to update and maintain the college website regularly.
3. Bulk SMS is sent to the students attendance regularly to their parents.
4. The CMS Software helps to manage the Online / Offline Staff Recruitment, Job opening posting in College website, Applicant selection and interview call letter send, Interview configuration, Offer letter issue, Manual staff entry, Bulk staff Import, Staff Certificate tracker, Staff completed details, Staff Extra Curricular Activities.
5. The parents get connected to the school/College effectively and easily, frequent interaction with teachers, Active participation in campus activities, Reliable update on children / Students attendance, progress report and fee payment, Prior information about school/College events and holidays has continued.
6. The Faculties easily able to Automated student attendance, Computerized management of marks and grades, Timetable creation in advance, Availability of more time for students, Efficient and effective interaction with parents, Access to a forum common to students and parents, Access to own and student's attendance, Better participation in campus activities, Manage class information and analytical reports.
7. The Students get Enhanced interaction with teachers, parents and peers, Access to circulars, events, attendance, timetable, marks, grades and examination schedule & placement activities, Liberty to publish articles and views, and participate in discussion forums.

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PRINCIPAL**

**E.G.S. Pillay Engineering College,
Thethi, Nagore - 611 002.
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2018-2019

1. CMS software (Campus Management System) is used by the college for all administrative activities have continued.
2. The CMS technology provides High level data security, minimal data redundancy, and dashboard for individual Login.
3. For all financial activities, we use the most recent version of Tally Business Solutions.
4. To ease the task, we use smart software to enter all of the assessment marks, which is easy to analyse and provides appropriate information.
5. The college software development team continued to update and maintain the college website regularly.
6. The parents get connected to the school/College effectively and easily, frequent interaction with teachers, active participation in campus activities, reliable update on children / students attendance, progress report and fee payment, Prior information about school/college events and holidays.
7. Separate whatsapp groups have been formed for each class to interact with students, and all subject-related material has been readily shared with students.
8. The technology has been utilised for placement-related operations such as creating/maintaining employer information, conducting campus interviews, and developing eligibility criteria for interview qualification.
9. The software were displayed the dashboards such as Circular & News Events, Birthday & Wedding day wishes, Staff calendar.
10. The CMS Software helps to manage the Staff Recruitment, Job opening posting in College website, Applicant selection and interview call letter send, Interview configuration, Offer letter issue, Manual staff entry, Bulk staff Import, Staff Certificate tracker, Staff completed details, Staff Extra Curricular Activities.

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PRINCIPAL**

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ANNUAL E-GOVERNANCE REPORT

2017-2018

1. CMS software (Campus Management System) is used by the college for all administrative activities. This software, which was developed by our institution, is not outsourced.
2. For all financial activities, we use the most recent version of Tally Business Solutions.
3. To ease the task, we use smart software to enter all of the assessment marks, which is easy to analyse and provide appropriate information.
4. The college software development team continuously update and maintain the college website regularly.
5. Bulk SMS is sent to the students' attendance regularly to their parents.
6. Library E-Resources were utilised to gain access to the needed e-book and e-journal via the college login.
7. Separate WhatsApp groups have been formed for each class to interact with students, and all subject-related material has been readily shared with students.
8. The technology has been utilised for placement-related operations such as creating/maintaining employer information, conducting campus interviews, and developing eligibility criteria for interview qualification.
9. The software were displayed the dashboards such as Circular & News Events, Birthday & Wedding day wishes and Staff calendar.
10. The CMS Software helps to provide the information of Employee Attendance through Bio Metric device, Employee Manual Attendance, Employee Monthly Attendance, Salary Calculation based on Leave, LOP, Permission and PF, ESI, HRA, Basic Staff Advance Payment, Return & Cancel.

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PRINCIPAL

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Thethi, Nagore - 611 002
Nagapattinam (Dt) Tamil Nadu.