



## **E.G.S. PILLAY ENGINEERING COLLEGE (AUTONOMOUS)**

NAGAPATTINAM – 611 002. TAMILNADU, INDIA

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai  
(Accredited by NAAC with 'A' Grade and NBA)

Email: [principal@egspec.org](mailto:principal@egspec.org) website: [www.egspec.org](http://www.egspec.org) Ph: 04365-251112

### **TO WHOMSOEVER IT MAY CONCERN**

Our institution has a practice of disseminating information via circulars for all activities and events pertaining to competitive examinations and career counseling. The information shall be disseminated to all levels of the organization so as to enable the stakeholders and beneficiaries to effectively participate and get benefitted.. However, this paradigm was slightly changed, during the Covid Pandemic, we began disseminating event information via official Whatsapp groups and emails.

E-brochures were used for online webinars replacing the circulars, during the Covid Pandemic.

During the Covid pandemic till the academic year 2021, event photographs were captured through print screen and camera capture as part of the documentation process. Geo-tagging images has been included as part of the photo capturing from the academic year 2022–2023 onwards. The attendance for offline activities are collected through signed attendance sheets and for online webinar and events feedback form was collected through Google form are used as participants attendance. Event report is summarized and is presented along with the event artifacts.

Request the NAAC to consider the above artifacts collected through Offline and Online.

  
**Dr. S. RAMABALAN, M.E., Ph.D.,**  
**PRINCIPAL**  
E.G.S. Pillay Engineering College,  
Thethi, Nagore - 611 002.  
Nagapattinam (Dt) Tamil Nadu.